

# *the* Overtimes

News for the People in Montgomery County Government

July/August 2001



Inmates participating in the Detention Center Work Program complete a job with workforce officer Cpl. Craig Longcor supervising the operation.

## Detention Center Work Program

Are you tying up valuable work time stuffing envelopes for large mailings or monthly newsletters? Is your staff working overtime to collate lengthy reports or stuff binders for a large meeting? Do you have projects that are too small to contract out, but take up too much valuable time on the part of your staff? If you answered yes to any of these questions, a solution may be in the County's Detention Center.

Since 1999, the Department of Correction and Rehabilitation has operated a highly supervised workshop inside the Detention Center, where well-screened, well-supervised inmates provide labor services on work projects for county agencies and non-profit organizations.

"The purpose of the program is to reduce inmate idleness, reinforce constructive work ethics and provide work skills training," said Eric Seleznow, Workforce Manager. "The benefit to county agencies is a low-cost labor source, quick turn around and quality services."

In charge of the day to day operation, Cpl. Craig Longcor, the workforce officer, closely supervises the inmates and the work. Services provided by the inmates include packaging, labeling, assembly, mailing services, inserting, collating, and more.

For more information about the program, or to place an order, call Eric Seleznow at 240-777-9982 or Cpl. Craig Longcor at 240-777-9858.

## Cafeterias Under New Management

If you haven't had occasion to visit the cafeterias in the Executive or Council Office Buildings recently, you haven't seen all the changes that have taken place. Under new management, the cafeterias in the EOB and COB offer new and exciting menu choices for employees.

Kim & Jin, LLC, began a three-year contract with the County on July 1 to provide food service for both cafeterias, as well as running the convenience store located on the Terrace Level of the Judicial Office Building. With the new contract came a new look for the EOB cafeteria dining room. New tables, chairs and carpeting give the cafeteria a fresh, new appearance.

Customers will also enjoy a "serve yourself" hot breakfast and lunch buffet, as well as made-to-order grill items and deli sandwiches.

Catering service is available through the EOB cafeteria and a menu and prices can be obtained by calling cafeteria manager Jennifer Park at 301-309-9003.

Employees with questions about the new contract can call Ann Burkey in the Division of Facilities & Services at 301-279-8310.

## AAEA Conference 2001



Montgomery County's African American Employees Association annual conference is being held on October 4 and 5 at the University of Maryland at Shady Grove. The two-day annual conference offers professional development workshops and seminars, as well as several motivational and dynamic keynote speakers.

For more information about the conference, visit the association's web site at [www.aaea-mc.com](http://www.aaea-mc.com), or send an e-mail to [aaea@co.mo.md.us](mailto:aaea@co.mo.md.us), or call 301-229-8699.

# In Memoriam

Samuel (Sam) Potter, engineer technician II, Department of Public Works and Transportation, passed away suddenly on May 31.

Potter had worked for the County for 21 years in the Division of Traffic and Parking Services.

He is survived by his wife Pam and two children.



## We're an All America Community

— Employees and visitors to the EOB and COB may have noticed something new on the outside of the buildings. Now that Montgomery County is an "All America Community," officials thought it appropriate to claim bragging rights and install appropriate signage. Workers from the Division of Facilities & Services' carpentry shop gallantly took on the task of hanging the new – and very large – signs. Pictured above are Steve Moore, maintenance supervisor (left) and Ghebreab Kidane on the ground. Lee Kennedy and Danny Chamorro are on the ladder.

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is published bimonthly by the Montgomery County Government, Office of Public Information, 4th Floor, Executive Office Building.

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240/777-6530

## Waste Reduction Tip

Buy, save and reuse containers to store leftovers.  
It will save money and reduce waste.

## Overheard On the Elevator

EVA STOLWEIN, Crisis Center ACT Team, and her husband Dan Alper, recently celebrated the one-year anniversary of the adoption of their daughter, Sarah Qihe, who was born in Wuhan, China.

Congratulations to MICHELLE SIMMONS, DPWT, and RONALD ROBINSON, Correction and Rehabilitation, on the birth of their son Ronald Steven, who was born on May 2 and weighed in at 6 lbs., 9 oz.

The Overtimes wishes a fond farewell to the following long-time County employees who have recently retired: **Jim Dodson**, Finance, 32 years; **Charlie Steinbraker**, Recreation, 27 years; **Walter Wolfe**, Conservation Corp, 28 years; **Ed Herbert**, Environmental Protection, 26 years; **Andrea Eaton**, Housing & Community Affairs, 29 years; and in the Department of Permitting Services: **Donald Amey**, 24 years; **Donald Boswell**, 28 years;

**Gary Miller**, 28 years; **Walter O'Connor**, 28 years; **Bruce Payne**, 29 years; **John Reinhard**, 29 years; **Raymond Schmid**, 28 years; and **Randy Wyrick**, 27 years.

AMY FINAN, Economic Development, resigned on July 13 to take a job with Entremed where she will be doing corporate communications.

On the canine retirement front... **TIPPER**, an ATF accelerant detection K9 in Fire and Rescue Services, officially retired on May 1, after 6 ½ years of loyal and dedicated service. Tipper, a nine-year-old black Labrador Retriever, was working right up to the very end, responding to a State Fire Marshal's request for help with an incendiary fire in Thurmont, Md. According to her partner Lt. Wayne Shaw, "Tipper performed her last official duties admirably and is now enjoying a much-deserved retirement."



**Which Way Is Up?** — Employees arriving at work a couple of months ago may have noticed a car lying on its roof on Level E of the Council Office Building parking garage. The accident occurred when the car, rounding a corner, collided with another vehicle and, after hitting two more vehicles, ended up on its roof. Thankfully, no one was injured. However, the Facilities and Services Division reminds all employees to drive with extreme caution in the parking garage and always obey posted speed limit signs (5 MPH) and painted stop signs.



**BUDGET SUBMISSION RECEIVES AWARD** – the Government Finance Officers Association awarded the Montgomery County Office of Management and Budget its Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2000. The award was presented to OMB at a luncheon hosted by the County Executive. Above, County Executive Douglas M. Duncan (left) presents the award to OMB staff members Jennifer Bryant and Bruce Meier.

## Do You Have Questions About Serving Customers With Disabilities?

Montgomery County is committed to providing its residents with disabilities the opportunity for full participation and equal access in all of its programs, services and activities. Although this is our responsibility under Title II of the Americans with Disabilities Act it is also part of the County's overall commitment to providing quality customer service to all of our residents.

It is important to remember that while accessibility does mean wheelchair access, it also means program and communication access. For example, this may mean providing a sign language interpreter for a meeting. It

could also include sending electronic copies of written materials to customers who are visually-impaired so that they can "read" them with their computer's screenreader software.

Resources are available to help employees understand how best to serve their customers. Check the County's intranet site at <http://portal.mcgov.org>, under "ADA Guidelines," or, contact Nancy Greene, ADA Compliance Officer, in the Department of Health and Human Services, at 240-777-3247. Nancy is available to answer questions and provide training and technical assistance.

## County Earns 19 Awards from NACO

Nine County agencies received a total of 19 awards for outstanding programs from the National Association of Counties (NACO) for 2001. In addition, the Office of Public Information received an Award of Excellence from the National Association of County Information Officers for its pedestrian safety campaign. The following departments and programs received NACO awards:

**Bethesda-Chevy Chase Regional Services Center**—Customer Service Measures

**Economic Development**—Hispanic Business Institute

**Environmental Protection**—Countywide Forest Preservation Strategy; Environmental Assessment 2000; West Nile Virus

Information Website; Consumer Education on Electricity Deregulation

**Fire and Rescue Services**—Code Enforcement Night Team

**Health & Human Services**—Crisis Response in the Schools; An Intragovernmental Partnership; SHARP Suspension Programs; Community Review Program; The Early Childhood Initiative Planning Group

**Information Systems & Telecommunications**—Surplus Radio Equipment Acquisition for Public Safety Services; Parking Services Web Site; Community Use of Public Facilities Ball Field Web Site

See **NACO**, on page 4

## HR Notes Office of Human Resources

### Tuition Assistance Increase

Fiscal Year 2002 tuition assistance has increased to \$930 per fiscal year for a full-time employee and \$465 for a part-time employee. Take advantage of this benefit to complete your college degree or improve your job skills. FY 02 funds are now available, so find out more about using tuition assistance to further your education and advance your career. Call the Office of Human Resources (OHR) at 240-777-5116 for a fact sheet with information on eligibility, program features, and application procedures.

### Leave Without Pay

If you're thinking of requesting leave without pay, keep in mind that extended LWOP (more than 10 consecutive working days for most employees or more than 14 calendar days for firefighters who work 2,496 hours per year) can affect your benefits. Check it out and don't be taken by surprise. Call OHR at 240-777-5000 to request a question-and-answer booklet about LWOP before you request the leave.

### Computer Training

Montgomery College will be the County's primary vendor for fiscal year 2002 open enrollment end-user computer training.

### Diversity Day

The County will celebrate its Seventh Annual Diversity Day on Thursday, October 18. Develop or enhance your organizational and leadership skills by joining the Diversity Day planning committee, which meets several times a month. Contact the EEO/Diversity Team at 240-777-5110 for more information.



## Blood Drive August 8

Blood donations are urgently needed. A blood drive will be held Wednesday, August 8, in the EOB lobby auditorium from 9:30 a.m. to 2:30 p.m. Call Occupational Medical Services at 240-777-5155 to schedule an appointment.



**VACATION CONDO FOR RENT** – Ocean City, MD. Beautiful, new 2-bdr., 2 bath with bayfront view and only 1.5 blocks to ocean. Non-smoking unit, sleeps six. Call 301-774-2967 for available weeks/rates.

**ARUBA TIMESHARE FOR SALE** – Own late August week. One bdr. villa, 2 baths, king size bed, sleep sofa, TV/VCR, microwave, balcony overlooking Caribbean Sea. Three years old. \$7,500/best offer. Call Teresa, 301-468-4200, x3205.

**LAKEHOUSE FOR RENT** – Lake Anna, VA. Three bdr., 2 bath. Quiet, wooded subdivision with picnic area, boat ramp, private boat slip. Boating, swimming, skiing, fishing. Close to State Park w/sandy beach, Kings Dominion and 90 mins. from D.C. Call John, 240-777-5428 or 703-478-0987.

**FLORIDA TIMESHARE** – Kissimmee. Two bdr. condo, sleeps six, full amenities inc. swimming pool, tennis courts. Three miles from Disney World. Available Aug. 18-25. \$1,000. Call Shar, 301-933-0959.

**'97 DODGE DAKOTA** – Club Cab, black w/cap on bed. Great condition, 37k miles. \$13,000. Call 240-777-5156.

**'88 FORD BRONCO XLT** – full-size, auto, 4WD, power windows/locks, AM/FM cassette, AC, Class III hitch. 165k miles. \$3,000/best offer. Call 301-260-0661.

**'71 CHEVY MONTE CARLO** – free to anyone interested in restoring. Many new parts, inc. rechromed front and back bumpers, interior parts, door panels, side moldings, and more. Call or 301-946-2826 or 301-213-6318 or 301-622-2492.

**'88 TOYOTA COROLLA** – silver/gray, 4-dr., 169k miles. Runs well. \$1,000. Call John F., 301-252-4279 or 301-948-0794.

**'71 HARLEY-DAVIDSON SPORTSTER** – 900cc, restored antique, \$7,000 firm. Also,

## Backpage Bargains

County employees may submit ads, non-commercial only, with name and home and office phone number to Information Office, 4th floor, EOB. **Ads may appear one time only.** Deadline for the next issue is , August 31, 2001.

transcription machine, standard cassette, \$50. Call Jean-Paul or Carol, 301-279-7113.

**'95 PLYMOUTH VOYAGER** – dk. blue, roof rack, cruise control, tinted windows. Great condition, Md. inspected, 100k miles. \$3,200. Call 240-777-1403 or 301-774-2976.

**TRUCK CAP** – Leer 100 XL, 6.5 ft. bed, easily painted if necessary. Windows on all sides. Sells for \$1,500, will sell for \$1,200/best offer. Call 240-372-3264.

**ARMOIRE ENTERTAINMENT CENTER** – custom-made, all wood, country pine construction inc. pocket doors and large, lower, enclosed storage cabinet. Measures 47"Wx24"Dx78"H. Cost \$1,600, asking \$1,300. Call 301-260-0892.

**WALL UNIT** – new, black w/light oak. Holds up to 36" TV w/VCR shelf. Storage shelves behind glass doors, holds up to 90 CD's on sides. Fully assembled. \$99. Call Linda, 301-468-9530.

**FOR SALE** – solid oak entertainment center, holds up to 32" TV w/storage for CD's and tapes, extra storage underneath, cost \$1,600, asking \$700. King-size, "soft-side" waterbed, waveless, w/frame and two separate heating controls, \$250. Sofabed, white, 90", purchased from Jennifer Convertibles, \$250. Call 301-840-2414.

**FURNITURE** – dining room table w/6 chairs, white bakers rack, light wood kitchen hutch, bookcase. Best offer – must go. Call Ann B., 301-840-7141 or pager 301-901-0608.

**FOR SALE** – rabbit cage, \$15; Little Tykes country kitchen w/accessories, \$45; FP portable crib, \$40; playpen, \$15; FP hi-chair,

\$20; two 15" Chevy wheels w/mounted radial snow tires, \$25; dark pine bunk beds, \$75; and Thomasville French triple dresser & mirror, \$95. Also, bicycles, bike helmet, children's ice hockey equipment and several

pairs of in-line skates. Call Sharon, 301-942-4423 or 301-460-3221.

**SWINGSET** – plastic set w/two swings, slide, fort. \$100/best offer. Call Missi or Greg, 301-972-0913 or 240-777-1936.

**WEDDING GOWN** – size 10, off-shoulder neckline, dropped waist, full skirt w/chapel-length train. Bodice and train are adorned w/lace and satin rosebuds, and neckline, sleeves, skirt and train are trimmed with pearls. Never worn. \$500/best offer. Call Celeste, 240-777-6737.

**CHIPPER** – Sears Craftsman, 8 HP, used twice. Cost \$550, asking \$250. Call Susan, 240-777-0127 or 301-253-4026.

**FOR SALE** – boys' bicycles, great shape, \$30 ea. Fire extinguishers, old style brass, copper and one silver, make offer. Little Tykes play castle, good shape, \$25. English saddle, \$250. Call John F., 301-252-4279 or 301-948-0794.

**FOR SALE** – Sears Lifestyler Cardiofit Rider, like new, \$50. Also, selection of David Winter collectible cottages, lg. to small with wide price range. Call Jeannette, 240-777-0059, or 301-774-7513.

**FOR SALE** – 200 lbs. York steel weights w/bar, dumbbells & bench. \$200. Call 240-773-5432.

**FOR SALE** – drawing/drafting table, 30"x46" and Luxo lamp that can be used with table. Excellent condition. Call Diane, 301-933-1574, eves.

**WANTED** – hair braider located near Silver Spring who can braid painlessly and is reasonably priced. Call Linda, 240-777-4135.

## Enroll in the Citizen Academy

The Montgomery County Department of Police is currently accepting applications for future sessions of the Citizen Academy.

A 15-week course, the Citizen Academy is designed to educate citizens about the roles and responsibilities of their police department. Participants will be given lectures on topics such as criminal law, major crime investigations, Maryland traffic law and firearms safety. Optional classes include a tour of the Montgomery County Detention

Center, CPR classes and participation in the department's ride along program.

Applicants must be 18 years of age or older and live or work in Montgomery County. Sessions are offered in the spring and fall and normally meet for 15 consecutive Tuesday evenings at the Public Service Training Academy. There is no charge for the program.

For more information about the Citizen Academy, call 240-773-5048.

## NACO

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**Permitting Services** – Electronic Permitting

**Public Works and Transportation** – GPS Enhancement for Special Needs Collections; Design Standards for Open Section Roadways with Sidewalks and Off-Road Bike Paths; Ride On's Student Ride Free Program

**Recreation** – Rosemary Hills Community Center on the Move